

LAMPIRAN



AKADEMI SAGES

A Noble and Excellent Academy

Number : 068/SD-A,SAGES/D/II/2023
Subject : Internship
Date : February 20th 2023

To:
HR Manager
Locaãhands - Dining Club

Warm Greetings from Akademi Sages, a noble and excellent Culinary Arts, Baking & Pastry School in Surabaya, East Java, Indonesia.

Culinary Arts School of SAGES gives a unique combination of academic theory and practical experience in three main disciplines including Culinary Arts, Gastronomy and Hospitality Management. Those provisions ensure SAGES graduates to possess great skill, knowledge, and high quality professional career in food business & beverages or culinary industry.

As a part of learning activities, SAGES requires its students to have internship. Therefore, we wish to embrace your company's cooperation for your precious guidance and experience regarding our student's internship program. Please allow our student to be allocated in any of your F&B Department (especially in production area) for 6 months internship period started from July 2023. At this moment, we propose one of our student who is:

Angeline Gabriella (21110047)
Meliani Rubing Lie (21110004)

For further information or SAGES profile, please visit our website on www.sages.ac.id. We thank you for your kind attention, and we are looking forward for your reply at your earliest convenience.

Sincerely yours,
Head of Academic and Student Affair



Ivy Dian P. Prabowo., S.T.P., M.P.

Akademi Sages

Jl. Puncak Permai II/28, Surabaya - Indonesia
Phone: +62 (31) 7326277

Website: <http://www.sages.ac.id> E-mail: academic@sagesinst.org

Lampiran Penilaian Prestasi Magang Divisi Kitchen



AKADEMI SAGES

— A Noble and Excellent Academy —

LEMBAR PENILAIAN PRESTASI KINERJA MAGANG Tahun Akademik 2023 / 2024

Nama Mahasiswa/i : Meliani Rubing Lie
 NIM : 21110004
 Dosen Pembimbing : Mahmudi
 Pembimbing Lapangan : Imam Saifudin
 Mitra Magang : Locaahands Dining Club
 Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec. Gubeng, Surabaya, Jawa Timur
 Posisi/Bidang Kerja : *Cool, Hot, Line Section (internship)*

No.	Aspek yang Dinilai	Bobot (B)	Nilai (N) (0 - 100)	Jumlah (B x N)
1.	Kedisiplinan:			
	1) Ketepatan Waktu	5	95	475
	2) Sikap Kerja/ Tingkah Laku	5	80	400
	3) Tanggung Jawab Terhadap Tugas	5	85	425
	4) Kehadiran	5	90	450
	5) Kerapian dan Kebersihan Diri	5	82	410
2.	Kinerja:			
	1) Pemahaman Materi Kerja	5	75	375
	2) Kemampuan Kerja	10	80	800
	3) Keterampilan Kerja	10	82	820
	4) Kualitas Kerja	10	80	800
	5) Efisiensi Kerja	10	75	750
6) Hasil Pekerjaan (Kontribusi)	10	85	850	
3.	Kemampuan Beradaptasi:			
	1) Kemampuan Berkomunikasi	5	80	400
	2) Kemampuan Bekerja Sama	5	90	450
	3) Kemampuan Inisiatif/ Kerajinan	5	85	425
4) Motivasi dan Semangat Kerja	5	90	450	
Jumlah		100 %		8280
$\text{Nilai Akhir} = \frac{\text{Jumlah (B x N)}}{\text{Jumlah Bobot}}$ $\text{Nilai Akhir} = \frac{8280}{100} = 82,8$				

5 January 2024

Diketahui,

Andreas Imanuel
 General Manager

4 Januari 2024

Pembimbing Lapangan,

Imam Saifudin
 Jr. Sous Chef

LAMPIRAN 13: CONTOH FORMAT LEMBAR PENILAIAN PRESTASI KINERJA MAGANG



AKADEMI SAGES

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LEMBAR PENILAIAN PRESTASI KINERJA MAGANG Tahun Akademik 2023 / 2024

Nama Mahasiswa/i : Meliani Rubing Lie
 NIM : 21110004
 Dosen Pembimbing : Mahmudi
 Pembimbing Lapangan : Irfan Andrian
 Mitra Magang : Locaahands Dining Club
 Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec. Gubeng,
 Surabaya, Jawa Timur
 Posisi/Bidang Kerja : *Barista / Bartender (internship)*

No.	Aspek yang Dinilai	Bobot (B)	Nilai (N) (0 - 100)	Jumlah (B x N)
1.	Kedisiplinan:			
	1) Ketepatan Waktu	5	90	450
	2) Sikap Kerja/ Tingkah Laku	5	95	475
	3) Tanggung Jawab Terhadap Tugas	5	90	450
	4) Kehadiran	5	97	485
	5) Kerapian dan Kebersihan Diri	5	95	475
2.	Kinerja:			
	1) Pemahaman Materi Kerja	5	92	460
	2) Kemampuan Kerja	10	95	950
	3) Keterampilan Kerja	10	91	910
	4) Kualitas Kerja	10	90	900
	5) Efisiensi Kerja	10	95	950
	6) Hasil Pekerjaan (Kontribusi)	10	90	900
3.	Kemampuan Beradaptasi:			
	1) Kemampuan Berkomunikasi	5	95	475
	2) Kemampuan Bekerja Sama	5	99	495
	3) Kemampuan Inisiatif/ Kerajinan	5	90	450
	4) Motivasi dan Semangat Kerja	5	99	495
Jumlah		100 %		9.320
$\text{Nilai Akhir} = \frac{\text{Jumlah (B x N)}}{\text{Jumlah Bobot}}$ $\text{Nilai Akhir} = \frac{9.320}{100} = 93,2$				

5 January 2024

Diketahui,

Andreas Imanuel
General Manager

04, Januari 2024

Pembimbing Lapangan,

Irfan Andrian
Bar Captain

LOG BOOK



AKADEMI SAGES

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JURNAL KEGIATAN HARIAN (LOG BOOK)

Nama Mahasiswa/i : Meliani Rubing lie
NIM : 21110004
Dosen Pembimbing : Mahmudi
Pembimbing Lapangan : Imam Saifudin
Mitra Magang : Locaahands – Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *cool, hot, line section*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Senin / 3 Juli 2023 (10.00 – 20.00)	Petik <i>Parsley, frisse, watercress, prepare handcut</i> (kentang), pengenalan <i>storage</i> , pengenalan dan pemahaman menu	Locaahands – Dining Club	
2.	Selasa / 4 Juli 2023 (09.30 – 19.30)	<i>Prepare potato noodle</i> , memahami menu <i>Starter dan Mains</i> , penempatan di <i>cool section, prepare cool section</i> , pemahaman <i>coolroom</i> , membuat <i>confit</i>	Locaahands – Dining Club	
3.	Rabu / 5 Juli 2023 (09.30 – 19.30)	<i>Prepare handcut</i> , potong <i>cube butter</i> , membuat <i>goucamole</i> , memahami menu, <i>prepare oyster tofu dan daikon noodles</i> , belajar bikin <i>pizza</i> , memahami resep	Locaahands – Dining Club	
4.	Kamis / 6 Juli 2023 (09.30 – 19.30)	Mulai pemahaman tugas <i>cool section, prepare cool section</i> , pemahaman menu dan <i>plating</i> , memahami resep, <i>plating</i>	Locaahands – Dining Club	
5.	Jumat / 7 Juli 2023 (09.30 – 19.30)	Membuat <i>salsa</i> , melakukan tugas <i>cool section</i> , memotong <i>Segmented orange</i> , pemahaman resep, memahami menu <i>pizza</i>	Locaahands – Dining Club	
6.	Minggu / 9 Juli 2023 (09.30 – 19.30)	<i>Slice red onion, brunoise tomato</i> , pemahaman dan <i>plating menu, briefing</i> sistem baru, petik <i>parsley</i>	Locaahands – Dining Club	

Mengetahui:
Pembimbing Lapangan,

Imam
Saifudin
Jr Sous Chef

Pemegang,

Meliani Rubing Lie
NIM: 21110004



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Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *cool, hot, line section*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Senin / 10 Juli 2023 (09.30 – 19.30)	<i>Prepare oyster toffu, slice chives, membuat gratin, prepare garnish and salad, portioning product.</i>	Locaahands – Dining Club	
2.	Selasa / 11 Juli 2023 (09.30 – 19.30)	<i>Membuat guochamole, prepare garnish and salad, prepare telur Ajitsuke Tamago, membuat chimichurri.</i>	Locaahands – Dining Club	
3.	Rabu / 12 Juli 2023 (09.30 – 19.30)	<i>Membuat salsa, membuat lime nest, prepare garnish and salad, membuat : salsa verde, eggplan emulsion.</i>	Locaahands – Dining Club	
4.	Kamis / 13 Juli 2023 (09.30 – 19.30)	<i>Prepare : baby lickin, telur ajitsuke.</i>	Locaahands – Dining Club	
5.	Sabtu / 15 Juli 2023 (09.30 – 19.30)	<i>Membuat salsa, prepare garnish and salad, prepare : Orange segments, condiment tar-tar, pemahaman plating dan plating dishes.</i>	Locaahands – Dining Club	
6.	Minggu / 16 Juli 2023 (09.30 – 19.30)	<i>Prepare garnish and salad, orange segments, parut keju craft, pemahaman plating dan plating dishes.</i>	Locaahands – Dining Club	

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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Senin / 17 Juli 2023 (13.30 – 23.30)	Membuat <i>guacamole</i> , <i>prepare garnish and salad</i> , memahami <i>storage and inventory control</i> , <i>plating dishes</i> , <i>closing</i> .	Locaahands – Dining Club	
2.	Selasa / 18 Juli 2023 (06.00 – 16.00)	<i>Prepare garnish and salad</i> , <i>prepare Woodfire Green</i> , pemahaman <i>plating and plating dishes</i> .	Locaahands – Dining Club	
3.	Rabu / 19 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad</i> , <i>portioning product</i> , <i>prepare telur Ajitsuke Tamago</i> , <i>plating dishes</i> , <i>closing</i> .	Locaahands – Dining Club	
4.	Kamis / 20 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad</i> , <i>prepare telur Ajitsuke Tamago</i> , <i>closing</i> .	Locaahands – Dining Club	
5.	Jumat / 21 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad</i> , <i>portioning product</i> , <i>potong mozzarella cube</i> , <i>plating dishes</i> , <i>closing</i> .	Locaahands – Dining Club	
6.	Sabtu / 22 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad</i> , <i>parut keju craft</i> , <i>plating dishes</i> , <i>prepare dan bantu event whisky tasting</i> , <i>closing</i> .	Locaahands – Dining Club	

Mengetahui:
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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Selasa / 25 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, petik long bean, plating dishes, closing.</i>	Locaahands – Dining Club	
2.	Rabu / 26 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare Pok – pok pork, prepare mille feuille, prepare potato noodles, plating dishes, closing</i>	Locaahands – Dining Club	
3.	Kamis / 27 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, portioning product, prepare event ulang tahun Investor (bu. Fonny Nurhadi), plating dishes, closing.</i>	Locaahands – Dining Club	
4.	Jumat / 28 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, event bar fight club(per annual event for bar competition), closing.</i>	Locaahands – Dining Club	
5.	Sabtu / 29 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare condiment tartare, plating dishes, closing.</i>	Locaahands – Dining Club	
6.	Minggu / 30 Juli 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare meats for tartare, plating dishes, closing.</i>	Locaahands – Dining Club	

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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /31 Juli 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare potato noodles, membuat salsa verde, plating dishes.</i>	Locaahands – Dining Club
2.	Selasa /1 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare wood fire green, prepare for event samsung gathering, pemahaman plating and plating dishes.</i>	Locaahands – Dining Club
3.	Rabu /2 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare gratin, Event Samsung gathering ,plating dishes, closing.</i>	Locaahands – Dining Club
4.	Kamis /3 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare mille feuille, plating dishes , closing.</i>	Locaahands – Dining Club
5.	Jumat /4 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare telur dan sauce Ajitsuke, toast sesame seeds, plating dishes.</i>	Locaahands – Dining Club
6.	Sabtu /5 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare potato noodles, portioning product (nachos), prepare pancake, prepare gratin. plating dishes.</i>	Locaahands – Dining Club

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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /7 Agustus 2023 (06.00 – 16.00)	<i>General meeting</i> hingga jam 11.00 . jam 11.00 <i>open restaurant, prepare garnish and salad, pemahaman plating dan plating dishes.</i>	Locaahands – Dining Club
2.	Selasa /8 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, pemahaman plating and plating dishes.</i>	Locaahands – Dining Club
3.	Rabu /9 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, portioning product : nachos, plating dishes.</i>	Locaahands – Dining Club
4.	Kamis /10 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, membuat tartine, prepare potato noodles, memahami orderan (check order – order) plating dishes.</i>	Locaahands – Dining Club
5.	Jumat /11 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare ajitsuke, plating dishes, closing.</i>	Locaahands – Dining Club
6.	Sabtu /12 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare untuk reserved malam hari, prepare pok – pok pork, plating dishes, closing.</i>	Locaahands – Dining Club

Mengetahui:
Pembimbing Lapangan,

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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /14 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare daikon noodles, menghitung stock equipment set kitchen(trey,rack,etc), plating dishes.</i>	Locaahands – Dining Club
2.	Selasa /15 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, plating dishes, closing.</i>	Locaahands – Dining Club
3.	Rabu /16 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare mille feuille, plating dishes.</i>	Locaahands – Dining Club
4.	Kamis /17 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, memahami menu pizza, memahami orderan (check order – order) plating dishes.</i>	Locaahands – Dining Club
5.	Jumat /18 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare woodfire green, plating dishes, memahami orderan (check order – order).</i>	Locaahands – Dining Club
6.	Minggu /20 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare potato noodles, plating dishes, memahami orderan (check order – order), General Cleaning.</i>	Locaahands – Dining Club

Mengetahui:
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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /21 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare pok – pok pork, plating dishes, closing.</i>	Locaahands – Dining Club
2.	Selasa /22 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare mille feuille, prepare baby lickin, portioning product : fetuchini, plating dishes, closing.</i>	Locaahands – Dining Club
3.	Rabu /23 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare egg ajitsuke,prepare mille feuille, prepare condiment tar – tar, plating dishes, order bahan – bahan kitchen.</i>	Locaahands – Dining Club
4.	Kamis /24 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, membuat dry mix (tepung),prepare wood fire green plating dishes, order bahan – bahan kitchen.</i>	Locaahands – Dining Club
5.	Jumat /25 Agustus 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, plating dishes, order bahan – bahan kitchen.</i>	Locaahands – Dining Club
6.	Minggu /27 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare egg ajitsuke, plating dishes, General Cleaning, closing.</i>	Locaahands – Dining Club

Mengetahui:
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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Selasa /29 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare woodfire green, membuat guacamole, plating dishes, closing.</i>	Locaahands – Dining Club
2.	Rabu /30 Agustus 2023 (13.30 – 23.30)	<i>Prepare mille feuille, prepare gratin, membuat bechamel, plating dishes, closing.</i>	Locaahands – Dining Club
3.	Kamis /31 Agustus 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare pok – pok pork, parut keju (kraft)</i>	Locaahands – Dining Club
4.	Jumat /1 September 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, plating dishes, closing.</i>	Locaahands – Dining Club
5.	Sabtu /2 September 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare tartare, plating dishes, closing.</i>	Locaahands – Dining Club
6.	Minggu /3 September 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare potato noodles, prepare pok – pok pork, plating dishes, General Cleaning, closing.</i>	Locaahands – Dining Club

Mengetahui:
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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /4 September 2023 (06.00 – 16.00)	<i>Prepare garnish and salad, prepare mille feuille, plating dishes, order bahan – bahan kitchen.</i>	Locaahands – Dining Club
2.	Selasa /5 September 2023 (13.30 – 23.30)	<i>Prepare garnish and salad, prepare egg ajitsuke, prepare mille feuille, prepare for new menu, plating dishes, closing.</i>	Locaahands – Dining Club
3.	Kamis /7 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare condiment tartare, prepare mille feuille, prepare new menu, closing.</i>	Locaahands – Dining Club
4.	Jumat /8 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare mille feuille, plating dishes, closing.</i>	Locaahands – Dining Club
5.	Sabtu /9 September 2023 (14.00 – 00.00)	<i>Prepare mille feuille, prepare pok pok pork, prepare garnish and salad, plating dishes, closing.</i>	Locaahands – Dining Club
6.	Minggu /10 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare snack bar : pok – pok pork, corn ribs, plating dishes, General Cleaning, closing.</i>	Locaahands – Dining Club

Mengetahui:
Pembimbing Lapangan,

Imam
Saifudin
Jr. Sous Chef

Pemagang,

Meliani Rubing Lie
21110004



AKADEMI SAGES

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JURNAL KEGIATAN HARIAN (LOG BOOK)

Nama Mahasiswa/i : Meliani Rubing Lie
NIM : 21110004
Dosen Pembimbing : Mahmudi
Pembimbing Lapangan : Imam Saifudin
Mitra Magang : Locaahands – Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /11 September 2023 (08.30 – 18.30)	<i>Prepare garnish and salad, prepare snack bar : baby lickin, memahami new menu and plating dishes, order bahan – bahan kitchen.</i>	Locaahands – Dining Club
2.	Selasa /12 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare snack bar : pok – opok porn, handcut (potato), memahami new menu and plating dishes, closing.</i>	Locaahands – Dining Club
3.	Rabu /13 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare condiment tartare, prepare mille feuille, memahami new menu, closing.</i>	Locaahands – Dining Club
4.	Kamis /14 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare condiment tartare, memahami new menu and plating dishes, closing.</i>	Locaahands – Dining Club
5.	Jumat /15 September 2023 (14.00 – 00.00)	<i>Prepare snack bar : handcut (potato), prepare garnish and salad, memahami new menu plating dishes, closing.</i>	Locaahands – Dining Club

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /18 September 2023 (08.30 - 18.30)	<i>Prepare garnish and salad, prepare snack bar : corn ribs, handcut, memahami new menu and plating dishes, order bahan – bahan</i>	Locaahands – Dining Club
2.	Selasa /19 September 2023 (08.30 - 18.30)	<i>Prepare garnish and salad, prepare mille feuille, prepare : baby lickin, memahami new menu plating dishes.</i>	Locaahands – Dining Club
3.	Rabu / 20 September 2023 (14.00 - 00.00)	<i>Prepare garnish and salad, prepare and portioning mille feuille, prepare condiment tartare, memahami new menu and plating dishes, closing.</i>	Locaahands – Dining Club
4.	Kamis /21 September 2023 (14.00 - 00.00)	<i>Prepare garnish and salad, prepare pok – pok pork, memahami new menu and plating dishes, prepare condiment tartare, closing.</i>	Locaahands – Dining Club
5.	Sabtu /23 September 2023 (14.00 - 00.00)	<i>Prepare garnish and salad, prepare snack bar : handcut, prepare meats for tartare, memahami new menu, closing.</i>	Locaahands – Dining Club
6.	Minggu /24 September 2023 (14.00 - 00.00)	<i>Prepare garnish and salad, prepare condiment tartare, memahami new menu, General Cleaning, closing.</i>	Locaahands – Dining Club

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Posisi/Bidang Kerja : *cool, hot, line section (internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /25 September 2023 (08.30 – 18.30)	<i>Prepare garnish and salad, prepare snack bar : corn ribs, prepare tepung ,memahami new menu, order bahan – bahan.</i>	Locaahands – Dining Club
2.	Selasa /26 September 2023 (08.30 - 18.30)	<i>Prepare garnish and salad, prepare : pok – pok pork ,memahami new menu and plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
3.	Rabu / 27 September 2023 (08.30 – 18.30)	<i>Prepare garnish and salad, prepare gratin, memahami new menu and plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
4.	Kamis /28 September 2023 (08.30 – 18.30)	<i>Prepare garnish and salad,prepare pok – pok pork, memahami new menu and plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
5.	Sabtu /30 September 2023 (14.00 – 00.00)	<i>Prepare garnish and salad,prepare condiment tartare,prepare shallot pickle memahami new menu, closing.</i>	Locaahands – Dining Club
6.	Minggu / 1 Oktober 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare bouquet garni,prepare snack bar : handcut, memahami new menu, General Cleaning, closing.</i>	Locaahands – Dining Club

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin /2 Oktober 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare snack bar : pok – pork pork, plating dishes.</i>	Locaahands – Dining Club
2.	Selasa / 3 Oktober 2023 (08.30 – 18.30)	<i>Prepare garnish and salad, prepare mille feuille, plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
3.	Rabu / 4 Oktober 2023 (08.30 – 18.30)	<i>Prepare garnish and salad, prepare butter for pandan kaya, plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
4.	Kamis / 5 Oktober 2023 (08.30 – 18.30)	<i>Prepare garnish and salad,prepare snack bar : corn ribs, handcut, membuat gratin, plating dishes, order bahan – bahan.</i>	Locaahands – Dining Club
5.	Sabtu /7 Oktober 2023 (14.00 – 00.00)	<i>Prepare garnish and salad,prepare condiment tartare,prepare mille feuille, closing.</i>	Locaahands – Dining Club
6.	Minggu / 8 Oktober 2023 (14.00 – 00.00)	<i>Prepare garnish and salad, prepare condiment tartare, prepare snack bar : pok – pork pork, plating dishes, General Cleaning, closing.</i>	Locaahands – Dining Club

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Pembimbing Lapangan : Irfan Andrian
Mitra Magang : Locaahands – Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Senin / 9 Oktober 2023 (09.00 – 19.00)	Memahami <i>prepare opening</i> , memahami menu kopi.	Locaahands – Dining Club	
2.	Selasa /10 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, prepare event ME 10th anniversary</i> , memahami menu kopi (<i>iced</i>) and <i>serve drink</i>	Locaahands – Dining Club	
3.	Rabu / 11 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu kopi (iced) and serve drink .</i>	Locaahands – Dining Club	
4.	Kamis /12 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu kopi (iced) and serve drink,</i>	Locaahands – Dining Club	
5.	Jumat /13 Oktober 2023 (14.00 – 00.00)	<i>check prepare bahan – bahan, memahami menu kopi and menu mocktail, serve drink, closing.</i>	Locaahands – Dining Club	
6.	Sabtu /14 Oktober 2023 (14.00 – 00.00)	<i>Check prepare bahan - bahan, memahami menu kopi and menu mocktail, serve drink, closing.</i>	Locaahands – Dining Club	

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Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Selasa / 17 Oktober 2023 (09.00 – 19.00)	Memahami <i>prepare opening</i> , menghafal menu kopi (<i>iced</i>) and <i>serve drinks</i> , <i>prepare bahan – bahan</i> .	Locaahands – Dining Club	
2.	Rabu /18 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and prepare bahan – bahan</i> , menghafal menu kopi (<i>iced</i>) and <i>serve drinks</i> .	Locaahands – Dining Club	
3.	Kamis / 19 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and prepare bahan – bahan</i> , menghafal menu kopi (<i>iced</i>) and <i>serve drinks</i> .	Locaahands – Dining Club	
4.	Jumat / 20 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and prepare bahan – bahan</i> , menghafal menu kopi (<i>iced</i>) and <i>serve drinks</i> .	Locaahands – Dining Club	
5.	Sabtu /21 Oktober 2023 (09.00 – 19.00)	<i>check prepare bahan – bahan, test penghafalan menu kopi and serve drinks</i> .	Locaahands – Dining Club	

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan	Paraf PL
1.	Senin / 23 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu tea and mocktail, serve drinks.</i>	Locaahands – Dining Club	
2.	Selasa /24 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu tea and mocktail, serve drinks.</i>	Locaahands – Dining Club	
3.	Rabu / 25 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu teh and mocktail, serve drinks.</i>	Locaahands – Dining Club	
4.	Kamis /26 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami menu teh and mocktail, serve drinks.</i>	Locaahands – Dining Club	
5.	Jumat /27 Oktober 2023 (09.00 – 19.00)	<i>check prepare bahan – bahan, memahami menu teh and menu mocktail, serve drinks.</i>	Locaahands – Dining Club	
6.	Sabtu /28 Oktober 2023 (09.00 – 19.00)	<i>Check prepare bahan - bahan, test pemahaman menu tentang tea and mocktail, serve drinks.</i>	Locaahands – Dining Club	

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Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Selasa / 31 Oktober 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami stock bahan – bahan, memahami order bahan – bahan, serve drink.</i>	Locaahands – Dining Club
2.	Rabu / 1 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami stock bahan – bahan, serve drink, closing.</i>	Locaahands – Dining Club
3.	Kamis / 2 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami stock bahan – bahan, serve drink, closing.</i>	Locaahands – Dining Club
4.	Jumat / 3 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami stock bahan – bahan, serve drink, closing.</i>	Locaahands – Dining Club
5.	Sabtu / 4 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, memahami stock bahan – bahan, serve drink, closing.</i>	Locaahands – Dining Club

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Posisi/Bidang Kerja : Barista / Bartender (Internship)

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 6 November 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare</i> bahan – bahan, <i>serve drink, order</i> bahan – bahan,	Locaahands – Dining Club
2.	Selasa / 7 November 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare</i> bahan – bahan, <i>serve drink, belajar latte art, order</i> bahan – bahan.	Locaahands – Dining Club
3.	Rabu / 8 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare</i> bahan <i>serve drink</i> . <i>belajar latte art, closing.</i>	Locaahands – Dining Club
4.	Kamis / 9 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare</i> bahan – bahan, <i>serve drink, belajar latte art, closing.</i>	Locaahands – Dining Club
5.	Jumat / 10 November 2023 (09.00 – 19.00)	<i>Check prepare</i> bahan – bahan, <i>belajar latte art, serve drink, order</i> bahan – bahan.	Locaahands – Dining Club
6.	Sabtu / 11 November 2023 (09.00 – 19.00)	<i>Check prepare</i> bahan - bahan, <i>serve drink, belajar latte art, order</i> bahan – bahan.	Locaahands – Dining Club

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Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 13 November 2023 (09.00 - 19.00)	<i>Prepare garnish and check prepare bahan - bahan, serve drink, order bahan - bahan,</i>	Locaahands - Dining Club
2.	Selasa / 14 November 2023 (09.00 - 19.00)	<i>Prepare garnish and check prepare bahan - bahan, serve drink, belajar latte art, order bahan - bahan.</i>	Locaahands - Dining Club
3.	Rabu / 15 November 2023 (14.00 - 00.00)	<i>Prepare garnish and check prepare bahan serve drink . belajar latte art, closing.</i>	Locaahands - Dining Club
4.	Kamis / 16 November 2023 (14.00 - 00.00)	<i>Prepare garnish and check prepare bahan - bahan, serve drink, belajar latte art, closing.</i>	Locaahands - Dining Club
5.	Jumat / 17 November 2023 (09.00 - 19.00)	<i>Check prepare bahan - bahan, belajar latte art, serve drink, order bahan - bahan.</i>	Locaahands - Dining Club
6.	Sabtu /18 November 2023 (09.00 - 19.00)	<i>Check prepare bahan - bahan, serve drink, belajar latte art, order bahan - bahan.</i>	Locaahands - Dining Club

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Selasa / 21 November 2023 (12.00 – 10.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, order bahan – bahan, belajar latte art.</i>	Locaahands – Dining Club
2.	Rabu / 22 November 2023 (09.00 – 19.00)	Membantu membuat <i>mini croissant</i> .	Locaahands – Central
3.	Kamis / 23 November 2023 (14.00 – 00.00)	Membantu membuat <i>mini croissant</i> .	Locaahands – Central
4.	Jumat / 24 November 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, belajar latte art, prepare untuk event wedding Robert and Regina.</i>	Locaahands – Dining Club
5.	Sabtu / 25 November 2023 (12.00 – 10.00)	<i>Check prepare bahan – bahan, serve drink for event wedding Robert and Regina (full reservation full day), order bahan – bahan.</i>	Locaahands – Dining Club

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 27 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, belajar latte art, closing.</i>	Locaahands – Dining Club
2.	Selasa / 28 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, belajar latte art, closing.</i>	Locaahands – Dining Club
3.	Rabu / 29 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan serve drink . belajar latte art, closing.</i>	Locaahands – Dining Club
4.	Kamis / 30 November 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, belajar latte art, closing.</i>	Locaahands – Dining Club
5.	Jumat / 1 Desember 2023 (14.00 – 00.00)	<i>Prepare bahan – bahan, belajar latte art, serve drink, order bahan – bahan, closing.</i>	Locaahands – Dining Club
6.	Sabtu /2 Desember 2023 (10.00 – 20.00)	<i>membantu membuat Christmas hampers.</i>	Locaahands – Central

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 4 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
2.	Selasa / 5 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, prepare for event Lazada gathering, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
3.	Rabu / 6 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan serve drink, prepare for event Jenius gathering, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
4.	Kamis / 7 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
5.	Jumat / 8 Desember 2023 (09.00 – 19.00)	<i>Prepare bahan – bahan, kalibrasi kopi, serve drink, order bahan – bahan.</i>	Locaahands – Dining Club
6.	Sabtu / 9 Desember 2023 (09.00 – 19.00)	<i>Prepare and check garnish, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club

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No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 11 Desember 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, memahami menu cocktail, closing</i>	Locaahands – Dining Club
2.	Selasa / 12 Desember 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, memahami menu cocktail, closing.</i>	Locaahands – Dining Club
3.	Rabu / 13 Desember 2023 (10.00 – 20.00)	<i>Prepare garnish and check prepare bahan serve drink, order bahan – bahan.</i>	Locaahands – Dining Club
4.	Kamis / 14 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
5.	Jumat / 15 Desember 2023 (09.00 – 19.00)	<i>Prepare bahan – bahan, kalibrasi kopi, serve drink, order bahan – bahan.</i>	Locaahands – Dining Club
6.	Sabtu /16 Desember 2023 (14.00 – 00.00)	<i>Prepare and check garnish, serve drink, memahami menu cocktail, closing.</i>	Locaahands – Dining Club

Mengetahui:
Pembimbing Lapangan,

Pemagang,

Irfan Andrian
Bar Captain

Meliani Rubing Lie
21110004



JURNAL KEGIATAN HARIAN (LOG BOOK)

Nama Mahasiswa/i : Meliani Rubing Lie
NIM : 21110004
Dosen Pembimbing : Mahmudi
Pembimbing Lapangan : Irfan Andrian
Mitra Magang : Locaahands – Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 18 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
2.	Selasa / 19 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
3.	Rabu / 20 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
4.	Kamis / 21 Desember 2023 (09.00 – 19.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club
5.	Jumat / 22 Desember 2023 (09.00 – 19.00)	<i>Prepare bahan – bahan, kalibrasi kopi, serve drink, order bahan – bahan.</i>	Locaahands – Dining Club

Mengetahui:
Pembimbing Lapangan,

Pemagang,


Irfan Andrian
Bar Captain

Meliani Rubing Lie
21110004



AKADEMI SAGES

A Noble and Excellent Academy

JURNAL KEGIATAN HARIAN (LOG BOOK)

Nama Mahasiswa/i : Meliani Rubing Lie
NIM : 21110004
Dosen Pembimbing : Mahmudi
Pembimbing Lapangan : Irfan Andrian
Mitra Magang : Locaahands - Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 25 Desember 2023 (12.00 - 22.00)	<i>Prepare garnish and check prepare bahan - bahan, serve drink, kalibrasi kopi, order bahan - bahan.</i>	Locaahands - Dining Club
2.	Selasa / 26 Desember 2023 (09.00 - 19.00)	<i>Check prepare bahan - bahan, serve drink, kalibrasi kopi, order bahan - bahan.</i>	Locaahands - Dining Club
3.	Rabu / 27 Desember 2023 (09.00 - 19.00)	<i>Prepare garnish and check prepare bahan, serve drink, kalibrasi kopi, order bahan - bahan.</i>	Locaahands - Dining Club
4.	Kamis / 28 Desember 2023 (09.00 - 19.00)	<i>Prepare garnish and check prepare bahan - bahan, serve drink, kalibrasi kopi, order bahan - bahan.</i>	Locaahands - Dining Club
5.	Jumat / 29 Desember 2023 (09.00 - 19.00)	<i>Prepare bahan - bahan, kalibrasi kopi, serve drink, order bahan - bahan.</i>	Locaahands - Dining Club

Mengetahui:
Pembimbing Lapangan,

Pemagang,

Irfan Andrian
Bar Captain

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Nama Mahasiswa/i : Meliani Rubing Lie
NIM : 21110004
Dosen Pembimbing : Mahmudi
Pembimbing Lapangan : Irfan Andrian
Mitra Magang : Locaahands – Dining Club
Lokasi Magang : Jl. Jawa No.6, Gubeng, Kec.Gubeng, Surabaya
Posisi/Bidang Kerja : *Barista / Bartender (Internship)*

No.	Hari/Tanggal	Aktivitas Kegiatan	Lokasi Kegiatan
1.	Senin / 1 Januari 2023 (14.00 – 00.00)	<i>Prepare garnish and check prepare bahan – bahan, serve drink, closing.</i>	Locaahands – Dining Club
2.	Selasa / 2 Januari 2023 (09.00 – 19.00)	<i>Prepare bahan – bahan and garnish, serve drink, kalibrasi kopi, order bahan – bahan.</i>	Locaahands – Dining Club

Mengetahui:
Pembimbing Lapangan,

Irfan Andrian
Bar Captain

Pemagang,

Meliani Rubing Lie
21110004

SERTIFIK MAGANG

Devisi Bar and Beverage

Locaāhands GROUP

CERTIFICATE

This is to certify that

Meliani Rubing Lie

has completed the Internship Program at Locaāhands Group in the Bar Department,
from October 9, 2023, to January 2, 2024.

Surabaya, January 11th 2024



RT. Tangan Kita Berkarya

Lydia Verawati
HR Manager

Locaāhands GROUP

CERTIFICATE

This is to certify that

Meliani Rubing Lie

has completed the Internship Program at Locaāhands Group in the Kitchen Department,
from July 2, 2023, to October 8, 2023.

Surabaya, January 11th 2024



HR. Tangān Kita Berkarya

Lydia Verawati
HR Manager

DOKUMENTASI MAGANG

Dalam proses pelaksanaan program magang penulis mendapatkan kesempatan untuk bergabung dalam berbagai *event* yang ada.

Beberapa *Event* yang terlaksana ketika penulis bertugas di divisi *kitchen* antara lain :

1. Pada tanggal 27 juli 2023 : event ulang tahun investor (ibu vonny nurhadi)



3. Pada tanggal 28 juli 2023 : event bar fight club



4. Pada tanggal 25 november 2023 : wedding robert and regina



Beberapa *Event* yang terlaksana ketika penulis bertugas di divisi *bar* adalah :

1. Pada tanggal 17 oktober 2023 : event Me 10th Anniversary

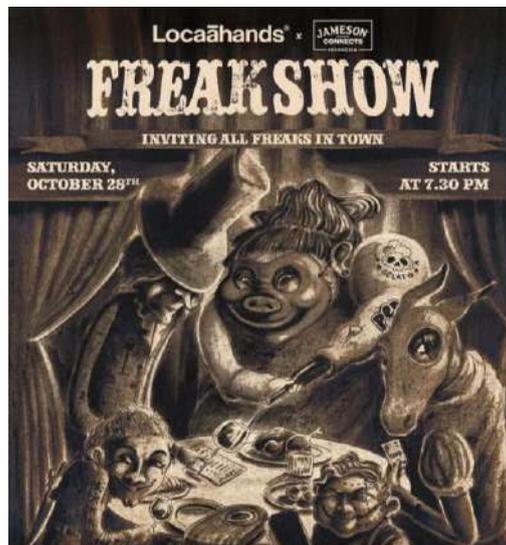


2. Pada tanggal 18 oktober 2023 : Bar take over





3. Pada tanggal 28 oktober 2023: Freak show





5. Pada Tanggal 25 DESEMBER 2023 : Christmas

